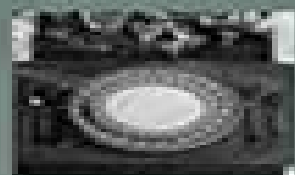


THE SPECIAL EVENTS ADVISOR

A BUSINESS AND
LEGAL GUIDE FOR
EVENT PROFESSIONALS

DAVID SORIN, JD, CSEP



Special Events Advisor A Business And Legal Guide For Event Professionals

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Confessions of an Event Planner Judy Allen, 2009-08-26 For anyone planning events student novice or experienced professional Confessions of an Event Planner is an apprenticeship in a book This insider's guide takes you on a narrative journey following a fictional event planning company that stages various types of events around the world for many different clients While other books college courses and training programs give you the theory and how to of the profession Confessions of an Event Planner reveals the real world of event planning and what can happen usually the unexpected on an event program when actual participants are added to the event planning design and execution mix In a climate of media scrutiny and corporate scandals event planners must be masters of discretion knowing how to avoid and deal with everything from sexual romps to financial shenanigans to

chainsaw wielding salesmen dead set on re landscaping the grounds of the resort they re staying at From an event planner who s seen it all and knows how to deal with it all comes practical first hand advice delivered in an entertaining and accessible format Each chapter is set in a unique location with a cast of characters and a host of challenges and problems to overcome from the boardroom to the resort guest bedrooms Readers learn what they can come up against how to problem solve creatively on the fly get ideas for staging spectacular events and see the principles of event planning in action The scenario in each chapter is introduced by an outline of what will be covered in the chapter and each chapter concludes with a series of review questions to explore key issues and stimulate reflection or discussion for individuals or groups Ideal as a companion to Judy Allen s six other event planning books as a textbook in event planning courses or as a professional training tool Confessions of an Event Planner prepares planners for what they can expect once they start working in the world of corporate and social event planning and will help decision makers set company policies procedures and protocol and promote discussion about codes of conduct in the office and offsite

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has been revised and updated to include New case studies and examples from a wide range of international destinations and different types of events Updated statistics and data throughout New content on emergent risk on site decision making terrorism and public health including the COVID 19 pandemic and corruption within events Updated online material including a case study archive and weblinks to useful resources This will be an invaluable resource for all those studying events management Event Solutions ,2003 Business Events Susheel Dutta,2025-02-20 Business Events A Comprehensive Guide is a detailed handbook designed to offer invaluable insights strategies and best practices for successfully organizing and managing business events Tailored for event planners organizers marketers and industry professionals this guide covers essential topics for creating impactful and memorable events Discover comprehensive information on event planning from conceptualization to post event evaluation Key areas such as venue selection budgeting logistics marketing registration program development and speaker management are thoroughly explored providing actionable tips to achieve event objectives effectively The guide delves into technology and innovation highlighting how businesses can leverage digital tools software apps and cutting edge solutions to enhance event experiences Topics include technology integration audio visual services virtual and hybrid event models data analytics AI driven insights and interactive features to drive attendee engagement and maximize ROI Addressing sustainability and social responsibility the handbook covers eco friendly practices waste reduction efforts ethical sourcing and community engagement strategies emphasizing the role of businesses in promoting environmental stewardship Additionally the guide provides legal and compliance considerations including navigating legal requirements risk management insurance contracts permits safety standards and contingency planning Readers gain valuable insights into mitigating liabilities and ensuring event success while adhering to regulatory frameworks Emphasizing evaluation and continuous improvement this handbook is an essential resource for anyone involved in event management *Commonwealth Caribbean Sports Law* Jason Haynes,J. Tyrone Marcus,2019-01-15 Sports Law has quickly developed into an accepted area of academic study and practice in the legal profession globally In Europe and North America Sports Law has been very much a part of the legal landscape for about four decades while in more recent times it has blossomed in other geographic regions including the Commonwealth Caribbean This book recognizes the rapid evolution of Sports Law and seeks to embrace its relevance to the region This book offers guidance instruction and legal perspectives to students athletes those responsible for the administration of sport the adjudication of sports related disputes and the representation of athletes in the Caribbean It addresses numerous important themes from a doctrinal socio legal and comparative perspective including sports governance sports contracts intellectual property rights and doping in sport among other thought provoking issues which touch and concern sport in the Commonwealth Caribbean As part of the well established Routledge Commonwealth Caribbean Law Series this book adds to the Caribbean centric jurisprudence that has been a welcome development across the region With this new book the authors assimilate the

applicable case law and legislation into one location in order to facilitate an easier consumption of the legal scholarship in this increasingly important area of law The Complete Guide to Special Event Management Ernst & Young LLP, Dwight W. Catherwood, Richard L. Van Kirk, 1992-08-04 Produced by the advisors to the Nobel Peace Prize and the 1984 Olympics this book offers practical event management and marketing advice flavoured with various anecdotes in one easy to read format It explains precisely how to build image or company recognition by sponsoring diverse sizes and types of events ranging from entertainment to sports It also covers every stage of marketing logistics finance concessions and public relations **How to Start a Home-Based Event Planning Business** Jill S. Moran, 2015-07-02 Event planning continues to be a thriving business area for the motivated entrepreneur Jill S Moran is a certified special events professional with twenty five years of experience in the field and the owner of an award winning event planning company This fourth edition of her popular book includes updated ideas about creating business plans balancing home and work building a client base and a more in depth discussion on the role of social media in your event planning business The Guide to Successful Destination Management Pat Schaumann, 2004-03-15 The first complete book on the subject of destination management Authored by the leading association of destination managers Includes the Association of Destination Management Executives ADME s Accepted Practices and Guidelines **Business Law for Entrepreneurs** Margo E.K. Reder, Kabrina K. Chang, Sean P. Melvin, Jonathan J. Darrow, 2021-03-26 Business Law for Entrepreneurs covers the unique business and legal issues of startups and small businesses This cutting edge textbook provides students with the competence and practical insights required to identify and respond to emerging challenges in our rapidly evolving business and legal environment **The British National Bibliography** Arthur James Wells, 2005 **The Volunteer Management Handbook** Tracy D. Connors, 2011-09-23 Completely revised and expanded the ultimate guide to starting and keeping an active and effective volunteer program Drawing on the experience and expertise of recognized authorities on nonprofit organizations The Volunteer Management Handbook Second Edition is the only guide you need for establishing and maintaining an active and effective volunteer program Written by nonprofit leader Tracy Connors this handy reference offers practical guidance on such essential issues as motivating people to volunteer their time and services recruitment and more Up to date and practical this is the essential guide to managing your nonprofit s most important resource its volunteers Now covers volunteer demographics volunteer program leaders and managers policy making and implementation planning and staff analysis recruiting interviewing and screening volunteers orienting and training volunteers and much more Up to date practical guidance for the major areas of volunteer leadership and management Explores volunteers and the law liabilities immunities and responsibilities Designed to help nonprofit organizations survive and thrive The Volunteer Management Handbook Second Edition is an indispensable reference that is unsurpassed in both the breadth and depth of its coverage

Forthcoming Books Rose Arny, 2003 **Fundraising Basics: A Complete Guide** Barbara L. Ciconte, Jeanne

Jacob,2008-12-18 As nonprofit organizations face heightened scrutiny by the general public donors regulators and members of Congress the Third Edition of the essential book on the basics of fundraising provides new up to date and valuable information that every fundraiser needs to know With ethics and accountability being the primary theme of the third edition this practical guide will continue to provide an overview of the field and give development staff managers and directors a platform from which to operate their fundraising programs The new expanded edition also provides much needed information on developing a case for support giving trends donor motivations planning setting up a development operation impact of new technologies on fundraising return on investment estimates workflow timetables and the importance of the Internet This primer remains a must have for anyone new staff or volunteer to the fundraising field those wishing to expand their fundraising knowledge those working in supporting foundations or those contemplating taking the CFRE exam New to the Third Edition Thoroughly updated chapters including new information on email and online fundraising Development related policies and procedures and position descriptions A new chapter on Fundraising with Chapters or Affiliates New case studies samples and tools Updated references and citations Updated glossary Click on Additional Resources to View Sample Chapters 2009 602 pages [Consultants & Consulting Organizations Directory](#) Cengage Gale,2009-05-12 **Marketing for Architects and Designers** Harold Linton,Laura Clary,Steven Rost,2005-04-26 Large and small architecture firms alike will appreciate this survey of the broad array of promotional materials that can help design professionals increase business The well designed print and electronic materials shown here brochures books slide shows Web sites and multimedia presentations will serve as models and inspiration for enhancing their own publications whether designed in house or out
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