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Oracle9i Discoverer Desktop Tutorial

Oracle9i Discoverer Desktop is a data access tool that enables business professionals to view information in their company database. Discoverer is easy to use and provides a logical, intuitive interface for data query, analysis and reporting.

This tutorial walks you through the basic functions of Discoverer. Each step assumes that you have completed the previous step before proceeding.

The topics covered in this tutorial include:

- Using the Sample Workbook
- Opening a Workbook
- Formatting Data Display
- Drilling into Data
- Pivoting Data for Comparison and Analysis
- Graphing Data Trends
- Printing and Saving your Customized Views
- Exposing Exceptions in your Data
- Drilling to Related Data
- Renaming a Worksheet
- Exporting your Data to other Formats
- Creating a Workbook
- Performing Calculations
- Scheduling a Workbook

This tutorial covers the basic steps to get you up and running with Discoverer Desktop. For information on additional features not covered here, see the Oracle9i Discoverer Desktop User's Guide or the online Help system.

1.1 Using the Sample Workbook

You are working at the headquarters of a video rental and sales company. You wish to investigate trends in profits arising from video rentals and video sales over the past three Years. You will query information from a database that has transactional information for the 36 months in 1998, 1999, and 2000 from your 20 stores nationwide.

The sample Discoverer Workbook, **Video Stores Analysis** (Vidstr5.dix), contains information about sales for your company. You will use the **Video Stores Analysis** workbook to analyze trends in profits arising from video rentals and sales over the past three years from 20 stores nationwide. You will compare the sales between different Regions, calculate totals and percentages to analyze your sales data, and format your results for easy and attractive viewing.

1.2 Opening a Workbook

Think of a Workbook as a three-ring binder of pages each with a specific set of data for your business analysis. Your Discoverer manager has already created a Workbook containing the information that you need. All you have to do is open the Workbook.

Note: To create a new Workbook to meet your individual requirements, see Section 1.13.

Sm Oracle9i Discoverer Admin

BM King



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Sm Oracle9i Discoverer Admin Introduction

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