

The Manager's Pocket Guide to

Effective Meetings



Steve Kaye, Ph.D.

The Managers Pocket Guide To Effective Meetings

Sara Pope



The Managers Pocket Guide To Effective Meetings:

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and wiser This guide is practical and effective ideal for business leaders and professionals 675 Ways to Develop Yourself and Your People Laurel Alexander, 2015-03-01 Increase your understanding of facilitation and learn interventions and exercises you can use with others This resource manual provides managers trainers and consultants a format based on the core skills facilitators need to develop as well as the issues they will face at work The Fast Facilitator shows the difference facilitation skills can make in helping people learn be more self aware be more flexible in their thinking and behavior and build their self confidence The manual is organized into three parts covering a huge amount of groundwork Essential facilitation group and team facili

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