

Effective Executive

The Definitive Guide to Getting the Right Things Done



The Effective Executive

Peter F. Drucker

The Effective Executive:

The Effective Executive Peter F. Drucker, 2007 Specific examples of business successes and failures serve to illustrate the essential practices of effective administration The Effective Executive Peter Drucker, 2018-03-09 The measure of the executive Peter Drucker reminds us is the ability to get the right things done Usually this involves doing what other people have overlooked as well as avoiding what is unproductive He identifies five talents as essential to effectiveness and these can be learned in fact they must be learned just as scales must be mastered by every piano student regardless of his natural gifts Intelligence imagination and knowledge may all be wasted in an executive job without the acquired habits of mind that convert these into results One of the talents is the management of time Another is choosing what to contribute to the particular organization A third is knowing where and how to apply your strength to best effect Fourth is setting up the right priorities And all of them must be knitted together by effective decision making How these can be developed forms the main body of the book The author ranges widely through the annals of business and government to demonstrate the distinctive skill of the executive He turns familiar experience upside down to see it in new perspective The book is full of surprises with its fresh insights into old and seemingly trite situations The Effective Executive Peter F. Drucker, 2006-01-03 What makes an effective executive The measure of the executive Peter F Drucker reminds us is the ability to get the right things done This usually involves doing what other people have overlooked as well as avoiding what is unproductive Intelligence imagination and knowledge may all be wasted in an executive job without the acquired habits of mind that mold them into results Drucker identifies five practices essential to business effectiveness that can and must be learned Managing time Choosing what to contribute to the organization Knowing where and how to mobilize strength for best effect Setting the right priorities Knitting all of them together with effective decision making Ranging widely through the annals of business and government Peter F Drucker demonstrates the distinctive skill of the executive and offers fresh insights into old and The Effective Executive Peter F. Drucker, 2009-10-06 The measure of the seemingly obvious business situations executive Peter Drucker reminds us is the ability to get the right things done This usually involves doing what other people have overlooked as well as avoiding what is unproductive Intelligence imagination and knowledge may all be wasted in an executive job without the acquired habits of mind that mold them into results Drucker identifies five practices essential to business effectiveness that can and must be learned Management of time Choosing what to contribute to the practical organization Knowing where and how to mobilize strength for best effect Setting up the right priorities And Knitting all of them together with effective decision making Ranging widely through the annals of business and government Peter Drucker demonstrates the distinctive skill of the executive and offers fresh insights into old and seemingly obvious business situations The Effective Executive Peter F. Drucker, 2017-01-24 A handsome commemorative edition of Peter F Drucker's timeless

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values effectiveness and efficiency Effectiveness Stack says is identifying and achieving the best objectives for your organization doing the right things Efficiency is accomplishing them with the least amount of time effort and cost doing things right If you re not clear on both you re wasting your time As Drucker put it There is nothing so useless as doing efficiently that which should not be done at all Stack s 3T Leadership offers twelve practices that will enable executives to be effective and efficient grouped into three areas where leaders spend their time Strategic Thinking Teamwork and Tactics With her expert advice you ll get scores of new ideas on how you your team and your organization can boost productivity

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done and What is right for the enterprise They developed action plans They took responsibility for decisions and for communicating They were focused on opportunities rather than problems They ran productive meetings And they thought and said we rather than I The first two practices provided them with the knowledge they needed The next four helped them convert this knowledge into effective action for knowledge is useless to executives until it has been translated into deeds The last two ensured that the whole organization felt responsible and accountable Effective executives know that they have authority only because they have the trust of the organization This means they must think of the needs and opportunities of the organization before they think of their own Drucker also suggests a ninth practice that s so important he elevates it to the level of a rule Listen first speak last Effectiveness is a discipline And like every discipline it can be learned and must be earned

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