

Functional Skills English

English Functional Skills Level 1 Writing



Here are some examples:



• You bought a pair of pants from an online store. When the pants arrived the size was wrong. Write an email (200 - 250 words) to complain to customer service, describing the problem and what you want them to do.



• Write a set of instructions (200 - 250 words) explaining how to make soup. Use numbered steps to make your instructions clear.

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