



THIRD EDITION

# SOCIAL WORK RECORDS

JILL DOWER KAGLE • SANDRA KOPELS

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# Social Work Records

**Thomas Griffiths**



## **Social Work Records:**

Social Work Records Jill Doner Kagle, Sandra Kopels, 2008-03-20 The latest edition of Social Work Records describes an approach to recordkeeping that is well suited to contemporary practice The authors encourage practitioners to seek a balance among accountability supporting and improving practice efficiency and client privacy in selecting and organizing information in their records They propose guidelines for improving agency wide policies and procedures and include new material on demonstrating cultural competence systematic assessment managed care computerization and record security The process of recording as well as the record itself are described and illustrated in ways that fit the realities of today's practice Social Work Records is a single source that introduces the 15 principles of good records and their usefulness to assess the quality appropriateness and impact of services presents an overview of the content of social work records using the Service Centered Record format focuses on the structure of the record by describing and analyzing a wide range of approaches formats and forms that are used to select and organize information offers solutions to issues in practice from both the direct service and the administrative perspective provides a thorough analysis of records and the law

**Documentation by Social Workers in Medical Records** Society for Hospital Social Work Directors, 1978-01-01

Recording in Social Work Liz O'Rourke, 2010-05-05 The topic of recording is certainly one for which there exists little current literature and this book makes an original and prominent contribution SuzyBraye University of Sussex **Social Work Records** Jill Doner Kagle, 1991 Describes evaluates the task of recordkeeping for social work practitioners Boring Records? Katie Prince, 1996 Boring Records is a practical and eye opening investigation into the central role of record keeping Using the first hand impressions and comments of parents children and clinical social workers the author demonstrates the centrality of the work of record keeping for social work practitioners **California Association of School Social Workers Records** California Association of School Social Workers, National Association of School Social Workers. Southern California Chapter, National Association of Social Workers. School Social Work Section. Los Angeles Chapter, 1927 The California Association of School Social Workers records consist primarily of correspondence 1927 1995 that documents the development of this organization from its roots in the California Association of Visiting Teachers In addition to the correspondence the records also contain meeting minutes agendas newsletters programs and reports Among the subjects discussed are the founding and role of the California State Association of Visiting Teachers and activities of its members activities of the American Association of Visiting Teachers and its activities in California membership requirements for the AAVT training for visiting teachers in California the establishment of training programs in California specifically in cooperation with the USC School of Social Work discussions of curricula for training programs establishment of the National Association of School Social Workers California chapters the School Social Work section of the National Association of Social Workers and finally the California Association of School Social Workers **National Association of Social Workers**

**Medical Social Work Section Records** National Association of Social Workers. Medical Social Work Section, American Association of Medical Social Workers, National Association of School Social Workers, 1931 The National Association of Social Workers Medical Social Work Section records consist of meeting minutes and agendas report membership lists and some correspondence 1931 1974 bulk 1953 1959 that document the activities of the Los Angeles chapter of this organization The meeting minutes are primarily those of the NASW Executive Committee that were distributed to the membership the reports are primarily ones produced by members of the Medical Social Work Section and the membership lists are those of medical social workers in the Los Angeles area and cover the transition period of the organization from the American Association of Medical Social Workers to the Medical Social Work Section of the National Association of Social Workers Also included are membership lists and minutes from meetings of the NASW Social Work Research Section     **The Children Act** Great Britain. Dept. of Health, 1991 This volume the fourth in a series of five intended to give an understanding of the principles of the Children Act 1989 examines the many aspects of residential care for children and the way in which they will be affected by the introduction of the Act     *Congressional Record* United States. Congress, 1999     **Public Health Service Publication** ,     **EBOOK: Professional Writing Skills for Social Workers** Louise Frith, Ruben Martin, 2015-11-16 Louise Frith is a Student Learning Advisor at the University of Kent UK specialising in writing skills and writing for academic purposes She teaches across disciplines including working with students on the BA and MA social work programmes Ruben Martin is Honorary Senior Lecturer in Social Work at the University of Kent UK and a freelance Practice Educator and Consultant He has also authored *Teamwork Skills for Social Workers* in this Social Work Skills in Practice series Communicating in writing is a highly valued skill which is central to the fabric of social work practice Good writing is critical in informing sound decisions in the interests of service users yet it is a skill that can often be neglected in the face of demanding social work roles This book aims to help social workers to write clearly accurately and objectively in all contexts so that they can communicate effectively with multiple audiences It gives social workers practical guidance and advice on how to write unambiguously efficiently and analytically demonstrating how important writing skills are to the professional identity of social workers Topics covered include Advice on all communication types including emails letters case notes reports funding applications and text messages Techniques for planning and organising your writing Using professional language and vocabulary appropriate to your audiences A refresher on common grammar mistakes that can detract from your message Information on the legal frameworks you should be aware of when recording events conversations and recommendations Meeting the requirements of reports where space to express yourself may be at a premium Each chapter contains numerous exercises with examples of good analytical writing included to help writers to develop their own competence Case studies drawn from real scenarios relate the skills being discussed directly to practice This book is an indispensable manual for all social work students newly qualified social workers and experienced professionals who want a practical guide to improving

their writing This book forms part of the Social Work Skills in Practice series The series focuses on key social work skills required for working with children and adult service users families and carers The books offer both theoretical and evidence informed knowledge alongside the application of skills relevant for day to day social work practice They are an invaluable resource for pre qualifying students newly qualified social workers academics teaching and researching in the field as well as social work practitioners including practice educators pursuing continuous professional development Professional writing is an essential part of a social worker s repertoire Poor professional writing is frequently criticised in particular in the courts making this volume an essential tool for social workers and students It is accessible and clearly written I highly recommend it

Joyce Lishman Emeritus Professor Robert Gordon University Aberdeen UK      **Proceedings** ,1978      *Record* University of North Carolina (1793-1962),1927      **Record Keeping in Psychotherapy and Counseling** Ellen T. Luepker,2012-04-27

Record Keeping in Psychotherapy and Counseling provides an essential framework for understanding record keeping within legal ethical supervisory and clinical contexts Compelling case examples identify dilemmas and strategies in protecting confidentiality More than a simple reference book this text introduces the concept of using records as therapeutic tools to strengthen the therapeutic relationship and facilitate clinical supervision Appendices and an accompanying CD offer sample forms A reader friendly style makes this new edition appropriate for undergraduate and graduate students New material on electronic records the impact of electronic communication and practitioners experiences with implementing the Health Insurance Portability and Accountability Act bring this book up to date Everyone from students to seasoned practitioners will continue to rely on it for protecting themselves their patients and their trainees      **Case Work and Counselling** Mr. Rohit Manglik,2023-09-23 In this book we will study about the subject of Case Work and Counselling exploring its key themes developments and importance in the broader context of the discipline The book offers foundational and in depth understanding tailored to build academic insight and critical thought      **Professional Competence And Higher Education** Richard Winter,Maire Maisch,2005-09-30 Based on lessons learned from the ASSET programme a national project to develop a competence based model of curriculum and assessment this text presents a research based description of a possible future for higher education and for education of the profession      **Women at Indiana University** Andrea Walton,2022-07-05 The first in depth look at how women have shaped the history and legacy of Indiana University Women first enrolled at Indiana University in 1867 In the following years they would leave an indelible mark on this Hoosier institution However until now their stories have been underappreciated both on the IU campus and by historians who have paid them little attention Women at Indiana University draws together 15 snapshots of IU women s experiences and contributions to explore essential questions about their lives and impact What did it mean to write the petition for women s admission or to become the first woman student at an all male university To be a woman of color on a predominantly white campus To balance work studies and commuting entering college as a non traditional student How did women contribute to

their academic fields and departments How did they tap opportunities confront barriers and forge networks of support to achieve their goals Women at Indiana University not only opens the door to a more inclusive and accurate understanding of IU s past and future but also offers greater visibility for Hoosier women in our larger understanding of women in American higher education     *Record* - ,1977     *Charity Law Handbook* ,2012-06-18 This is an indispensable collection of statutory and non statutory materials relating to charity law in England and Wales Revised to coincide with the implementation of the Charities Act 2011 a major consolidation of the charity law the Handbook is an essential reference source for charity lawyers in house lawyers academics charities and voluntary organisations and their trustees Available as three paperback volumes CD ROM or both the mixed media option Statutes range from the Preamble to Charitable Uses Act 1601 to the Finance Act 2011 It also includes relevant provisions covering data protection company law gambling and lotteries minimum wages freedom of information discrimination tax and VAT along with a wide range of statutory instruments and the latest SORP New legislation since the second edition includes Income Tax Act 2007 Corporation Tax Act 2009 Perpetuities and Accumulations Act 2009 Academies Act 2010 Bribery Act 2010 Corporation Tax Act 2010 Equality Act 2010 Charities Act 2011 Finance Act 2011 This edition is also available on CD ROM making more than 2000 pages of legislation and guidance portable and easy to search     **Supervision as Collaboration in the Human Services** Michael J. Austin,Karen Hopkins,2004-03-23 The authors have assembled some of the finest minds in the field of supervision studies to produce *Supervision as Collaboration in the Human Services* Key aspects of a learning organization and the process of organizational learning are explored across the various human services social mental health health and aging making this an essential core text for graduate and undergraduate students of social work and counselling as well as for human services supervisors and practitioners

## **Social Work Records Book Review: Unveiling the Power of Words**

In a global driven by information and connectivity, the energy of words has be more evident than ever. They have the capability to inspire, provoke, and ignite change. Such may be the essence of the book **Social Work Records**, a literary masterpiece that delves deep to the significance of words and their affect our lives. Compiled by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we shall explore the book is key themes, examine its writing style, and analyze its overall affect readers.

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