

The Business of Running a Library: A Handbook for Public Library Directors

Cirino, Paul John

Note: This is not the actual book cover

The Business Of Running A Library A Handbook For Public Library Directors

New York Public Library



The Business Of Running A Library A Handbook For Public Library Directors:

The Business of Running a Library Paul John Cirino, 1991 This is a practical day to day management handbook for the modern American public library Marketing your institution your services your reason for being Handling a grievance Dealing with elected officials Designing a new building Automating Read up in Cirino The subject of leadership is covered in depth rightly This book might help you learn how to avoid becoming a bureaucrat and become instead a leader It might help empower you to function as an entrepreneur unleashing creativity and change Also included are looks at the nuances of managing a modern day library Topics such as flexible working schedules drug testing latchkey children collective bargaining recruitment and training and performance evaluations are fully covered **Handbook of The New York Public Library** New York Public Library, 2019-12-12 The Handbook of The New York Public Library serves as both a comprehensive guide and an insightful exploration of one of the world's most iconic libraries This meticulously organized compendium offers a detailed overview of the library's vast resources including its extensive collections services and programs designed to foster literacy and education Through a clear accessible literary style the handbook situates the library within the broader context of public institutions highlighting its historical significance and ongoing commitment to public service in a rapidly changing information landscape The New York Public Library an institution of immense cultural and intellectual weight has been a beacon of knowledge since its inception Its dedicated staff and visionary leadership have shaped a collection that not only represents the breadth of human experience but also reflects the diverse communities it serves The motivations behind the creation of this handbook stem from a desire to make the library's resources more accessible and to inspire current and future generations to engage with its wealth of information Whether you are a researcher educator or simply a curious reader the Handbook of The New York Public Library is an indispensable resource It invites exploration and engagement encouraging you to delve into the library's treasures and discover the myriad ways it can enrich your intellectual journey

The Public Library Director's Toolkit Kate Hall, Kathy Parker, 2019-05-07 New public library directors quickly learn what seasoned directors already know running a library means you've always got your hands full balancing the needs of staff patrons facilities library boards and other stakeholders with professional responsibilities like community interactions legal and financial requirements and whole lot else that wasn't exactly in the job description Whether you are considering becoming a public library director are brand new to the role or have settled in but find yourself thinking there's got to be a better way authors Hall and Parker are here to help This book walks you through the core components of getting up to speed and then provides templates sample documents checklists and other resources that will make your job easier Gleaned from their own decades of experience in library leadership positions in this toolkit they cover such key topics as employees trustees finances legal issues library policies emergency planning and technology discuss strategic planning and share advice on keeping up with trends offer nearly two dozen ready to use resources including a Director's Report Template a Social

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