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up boxes with further explanations and or definitions of concepts and terms Links to relevant web sites provide additional resources to enhance learning or stimulate discussion within a cohort group An extensive glossary of approximately 650 terms provides correct definition for key terms throughout the course All content has been updated to current industry standards for use with Step by Step Medical Coding 5th Edition ensuring that students learn from the most up to date material available Each online chapter includes engaging lesson lectures by the author guiding the learner through the online and text content Interspersed self comprehension questions learning activities and lesson quizzes throughout the online content allow learners to check their comprehension and learn from feedback End of chapter review and self assessment exercises include a specially created case based coding activity as well as matching fill in the blank and multiple choice Answers to the textbook exercises allow students to check their work on the exercises printed in the text against the answers posted within the course **Step-by-Step Medical Coding** Buck, Carol J. Buck, 2002-05-01 Step-By-Step Medical Coding [With Workbook] Carol J. Buck, 2009-12 This money saving package includes Medical Coding Online 2010 for Step by Step Medical Coding 2010 Edition User Guide and Access Code Step by Step Medical Coding 2010 Textbook and Workbook Failure is Not an Option Gene Kranz, 2000 Step by Step Medical Coding Online book online component represents a complete course on coding combining content self study and assessment into one product that can be immediately implemented as part of an institution s distance learning program or used to enhance a traditional bricks and mortar classroom The book provides all the content in detail while the online component reinforces the important concepts in concise lessons incorporating figures photographs audio narrated slide shows links to relevant web sites and key concepts terms hotlinked to pop up definitions Self study includes a variety of interactive activities including unique case based exercises designed specifically for medical coding Assessment guestions are scored and automatically reported to the instructor This package contains the Step by Step Medical Coding 4th edition textbook the User Guide and Access Code for the Classroom Edition of Medical Coding Online Saunders 2004 ICD 9 CM Volumes 1 2 3 and HCPCS Level II and CPT 2003 Standard Edition All course content is presented using either WebCT or Blackboard course management software both which offer a variety of student and instructor communications options and instructor administrative tools including real time chat capabilities calendars email a bulletin board and an instructor syllabus Unique interactive exercises reinforce learning and include a specially created case based coding activity including sequencing as well as matching fill in the blank multiple choice and true false exercises Approximately 18 slide shows communicate difficult concepts using a series of stills along with audio narration to explain clinical processes Hypertext links to related web sites provide additional resources to enhance learning through research and exploration Further explanations and definitions of hotlinked concepts and key terms within the text available in pop ups with just a click of the mouse An extensive glossary provides correct definitions for approximately 650 key terms Chapter assessment questions are automatically scored and reported to the instructor to

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instructor in their gradebook Approximately 18 Slide Shows a series of photos with audio narration explain clinical procedures and provide a demonstration Hypertext links incorporated into the lesson lectures open pop up boxes with further explanations and or definitions of concepts and terms Links to relevant websites provide additional resources to enhance learning An extensive glossary of approximately 650 terms provides correct definitions for key terms throughout the course All content has been updated to current industry standards for use with Step by Step Medical Coding 2005 Edition ensuring that students learn from the most up to date material available More than 100 full color illustrations clarify concepts and familiarize students with the clinical procedures they are learning to code Step-by-Step Medical Coding Carol J. Buck, 2003-12-01 Step by Step Medical Coding takes a practical approach to training students for a career in medical coding It begins with an introduction to Current Procedural Terminology CPT followed by in depth explanations of the sections found in the CPT manual Several chapters organized to follow the CPT codes by body system introduce various procedures and demonstrate how to code each one Practice exercises following each step of information and at the end of each unit reinforce important concepts and allow users to check their comprehension Unit 2 covers the International Classification of Diseases 9th Revision Clinical Modification ICD 9 CM and Unit 3 offers information about third party reimbursement Appendices provide the official ICD 9 CM guidelines for coding and reporting answers to the in text exercises and the documentation guidelines for E M services Instructor resources are available please contact your Elsevier sales representative for details This package contains the Step by Step Medical Coding textbook and student workbook Repetition of skills in each chapter reinforces material and creates a logical progression to for easy learning as well as illustrating skill integration In text exercises throughout each chapter immediately reinforce the coding rules and concepts emphasizing the step by step organization of the book Medical procedures or conditions are illustrated and discussed in the text help readers understand the services being coded From the Trenches feature highlights a different real life medical coding practitioner in each chapter with photographs throughout the chapter alongside quotes that offer practical advice or motivational comments Coding Shots contain tips for the new coder Stop notes offer a brief summary of material that was just covered and provide a transition to the next topic Caution notes warn students of common coding mistakes and reinforce the concept of coding as an exact science Check This Out boxes offer notes relevant to the coding profession Official Coding and Reporting Guidelines boxes in the chapter on Using the ICD 9 CM contain excerpts of the actual guidelines so the reader can see the official wording presented alongside discussions of that topic in the text Format for answers includes four response variations one answer blank for coding questions that require a one code answer multiple answer blanks for coding questions that require a multiple code answer identifiers next to the blank s guide readers through the most difficult coding scenarios and answer blanks with a preceding symbol prompt the reader to decide the number of codes necessary to correctly answer the question New illustrations enhance the quality of the text and illustrate the most important coding concepts Documentation Guidelines for Evaluation and Management Services has been added as an appendix Official Guidelines for Coding and Reporting boxes in the chapter on Using the ICD 9 CM chapter 15 have been modified to visually indicate inpatient vs outpatient use based on the 2003 changes to the guidelines Expanded glossary familiarizes new coders with important terms Concrete real life examples demonstrate the application of important coding principles and practices such as financial losses that can result from inappropriate coding Updated improved chapter learning objectives and end chapter review questions help readers focus on essential chapter content

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