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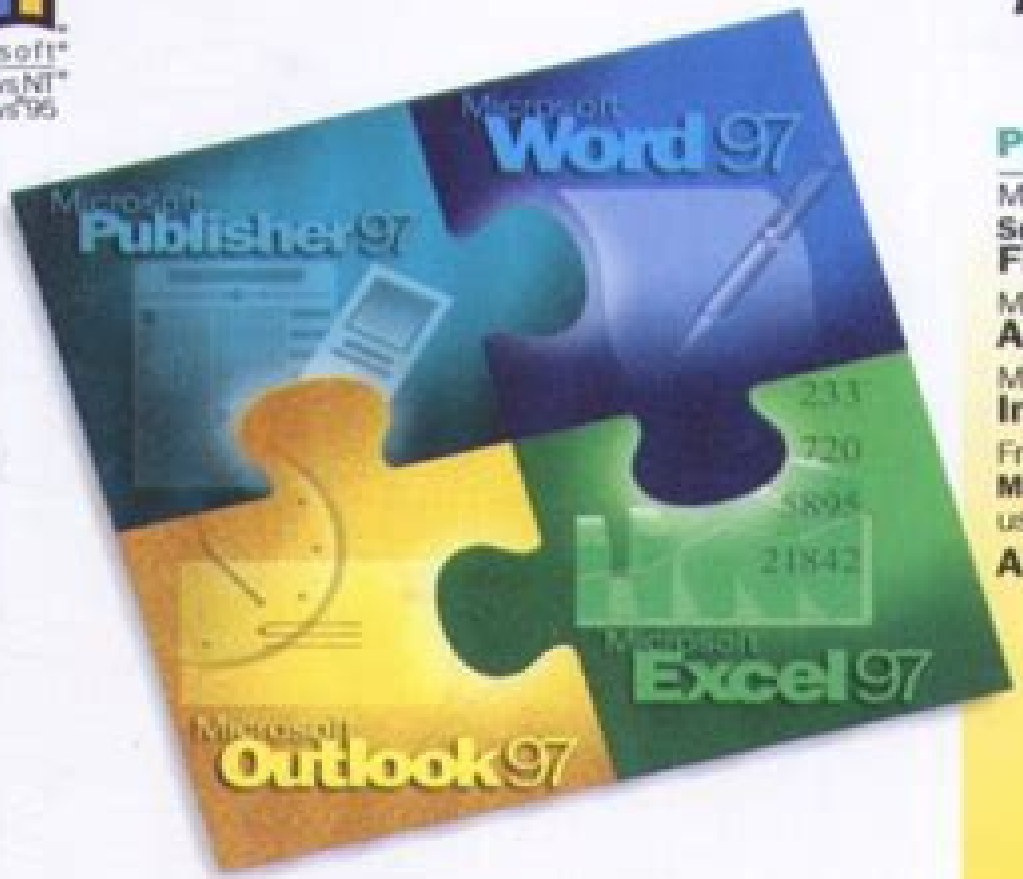

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Microsoft Office for Windows 95, Professional Edition Swanson,Reding,Fredrichsen,Beskeen,1996-01-01 *Microsoft Word 97 for Windows 95* Patricia Murphy,Ristau,Eggland,1998 Microsoft Word 97 QuickTorial provides a complete learning package that makes the mastery of software applications both easy and fun Designed to get users up and running quickly Microsoft Word 97 QuickTorial allows them to master computer tools with a minimum of time and effort With numerous screen illustrations and lots of hands on activities for guidance readers learn quickly in a straightforward understanding manner The section on Webtop Publishing with Word allows users to take advantage of Microsoft Word 97 s new Internet capabilities **Word 7 for Windows 95** ,1997 Word 7 from the Glencoe Visual Series is an exciting visual learning experience that gives your students the tools they need for competence and confidence in the use of Microsoft Word It incorporates full color illustrations 3 D graphics and even an inviting character who introduces concepts to reach today s visually oriented students The text is accompanied by an applications workbook and a data disk containing templates so students can apply their skills as they learn them **Microsoft Office Professional for Windows 95 Essentials** Suzanne Weixel,1996 For students in Microcomputer Applications Introduction to Computer Applications Computer Applications Computer Concepts Computers in Nursing Computers in Education Business Computer Science Nursing Education Communications 2 year and 4 year colleges and universities and Continuing Education Essentials are hands on tutorials with a project orientation designed to give students a thorough knowledge of software applications in 8 12 contact hours Most

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