

Organizing Your Interview Paper

APA style

- Do you have 1-inch margins (left, right, top bottom)?
- Is it Times New Roman 12-point font?
- Is it double-spaced?
- Are there page numbers in upper right corner?
- Is the title page in APA style regarding content and format?

For each paragraph of the paper, ask yourself the following questions:

- Is it easy to identify the main idea of this paragraph?
- Does the paragraph contain details and/or examples of the main idea?
- Is everything in the paragraph was relevant to the main idea?
- Is there is a smooth transition between this paragraph and the next paragraph?
- Did I avoid excessive use of "I asked/they said" (it's a paper, not a transcript)?
- Is it free of spelling/grammar/punctuation errors?
- Did I address how I can personally apply what I am learning from this individual?

For example:

The main idea in the paragraph below is that Susan is a goal-oriented person.

Two supporting details are that she 1) sets goals for her students and 2) sets goals for herself.

Everything else in the paragraph is additional information about the main idea and supporting details.

Susan is a goal-oriented person. Susan feels that having goals helps you determine where you are going, and shows you the things you need to do to get there. Susan also has expectations not only for herself but also for her students. Because Susan has worked with children for so long, she has an idea of the things they are capable of doing and the things she needs to do to help them get there. **She has a set of goals for her class as a whole, as well as goals for every child individually.** Susan feels that tracking her student's progress is important so she keeps some of her children's work and organizes it by date. This helps her see how her kids are learning and progressing, what concepts they are having trouble with, and what she needs to do to help her students succeed. **Susan has goals for herself as well.** She has daily goals, which she meditates on before her day starts. She also reflects at the end of the day on how her day went. She goes over her daily goals to see if they were accomplished; if they were not, she thinks about any changes that she needs to make to ensure she can accomplish her goals. And as for her long-term goals Susan keeps a log of thoughts and ideas to help her with achieving her goals.

NOTE: The bolded font was used for emphasis here. Do not actually bold your main points in your paper.

Ideas for Main Ideas (These are just some possibilities. You don't have to use them.)

- This person has had to develop time management skills in order to succeed.
- This person has had to develop interpersonal skills in order to succeed.
- This person has had to develop financial skills in order to succeed.
- This person has achieved a good work/life balance.
- This person always remembers his or her values/ethics/beliefs.
- This person has overcome many obstacles in his or her quest to succeed.
- This person knows how to set goals and develop plans to meet those goals.
- This person knows how to stay motivated.
- This person knows how to deal well with failure.
- This person has an excellent attitude (about life, setbacks, challenges, etc.)
- This person has had to adapt to many new circumstances.
- This person's education did/did not fully prepare them for current circumstances.

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Personal Papers in the United States Air Force Historical Research Center United States. Air Force. Historical Research Center,1990 Personal Papers of Executive Branch Officials United States. National Archives and Records Administration. Office of Records Administration,1992 *Violations of Free Speech and Rights of Labor* United States. Congress. Senate. Committee on Education and Labor,1936 *A Guide to the Papers of British Cabinet Ministers 1900-1964* Cameron Hazlehurst,Sally Whitehead,Christine Woodland,1996 A Guide to the Papers of British Cabinet Ministers 1900 1964 is the revised and expanded edition of a volume published by The Royal Historical Society in 1974 Up to date information on the papers of 323 ministers from the first edition is provided and its scope has increased from 323 ministers to include all Cabinet ministers until the resignation of Sir Alec Douglas Home as Prime Minister in 1964 This Guide is a major research tool and a source of information on the personal papers of British Cabinet ministers Robert E. Speer John F. Piper,2000-01-01 This is a thorough yet easy to read biography of one of the major figures in Presbyterian and ecumenical church history During the course of his forty six year career as Secretary of the Board of Foreign Missions of the Presbyterian Church U S A Robert Speer shaped church policy increased Presbyterian funding of world missions and influenced many church leaders including John D Rockefeller Jr Henry Sloane Coffin and John Mackay Pastors laity professors and students interested in the history of mission work and ecumenical relations will be interested in the life and accomplishments of this influential Presbyterian *Guide to the YIVO Archives* Yivo Institute For Jewish Research,2019-08-08 YIVO founded in 1925 in Wilno Vilnius is a center for scholarship on East European Jewish history language and culture During the 1920s and early 1930s a network of YIVO affiliates was established across Europe and the Americas including one in New York which became the institute s new home when YIVO was reestablished in 1940 by members of its board who had escaped from Nazi occupied Europe This is the first repository level finding aid to the archives over 1 400 collections of the YIVO Institute for Jewish Research in New York It includes a brief history of the institute and archives descriptive entries on each collection a detailed index of key words and subject headings and information on the archive s basic services *Records and Briefs of the United States Supreme Court* ,1892 *The Most Influential Women in History: Over 100 Memoirs & Biographies* Elizabeth Cady Stanton,Julia Ward Howe,Emmeline Pankhurst,Mother Jones,Helen Wright,Margaret Sanger,Helen Keller,Catherine H. Birney,Sarah H. Bradford,2020-10-14 e artnow presents to you this meticulously edited collection of memoirs biographies and stories about the most incredible women in history their lives and their legacies _x000D_ Eighty Years and More by Elizabeth Cady Stanton_x000D_ Helen Keller The Story of My Life_x000D_ Harriet Tubman the Moses of Her People_x000D_ Reminiscences by Julia Ward Howe_x000D_ My Own Story by Emmeline Pankhurst_x000D_ The Autobiography of Mother Jones_x000D_ Sweeper in the Sky The Life of Maria Mitchell_x000D_ Margaret Sanger An Autobiography_x000D_ The Life of Florence Nightingale_x000D_ The Grimk Sisters_x000D_ Roswitha

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[The Ashgate Research Companion to the Korean War](#) Professor Donald W Boose Jr, Professor James I Matray, 2014-08-28 This essential companion provides a comprehensive study of the literature on the causes course and consequences of the Korean War 1950 1953 Aimed primarily at readers with a special interest in military history and contemporary conflict studies the authors summarize and analyze the key research issues in what for years was known as the Forgotten War The book comprises three main thematic parts each with chapters ranging across a variety of crucial topics covering the background conduct clashes and outcome of the Korean War The first part sets the historical stage with chapters focusing on the main participants The second part provides details on the tactics equipment and logistics of the belligerents Part III covers the course of the war with each chapter addressing a key stage of the fighting in chronological order The enormous increase in writings on the Korean War during the last thirty years following the release of key primary source documents has revived and energized the interest of scholars This essential reference work not only provides an overview of recent research but also assesses what impact this has had on understanding the war [Hearings](#) United States. Congress. House, 1951 *Archives in Russia: A Directory and Bibliographic Guide to Holdings in Moscow and*

St. Petersburg Patricia Kennedy Grimsted, Patricia Kennedy Grimstead, 2016-04-01 This is a comprehensive directory and bibliographic guide to Russian archives and manuscript repositories in the capital cities of Moscow and St Petersburg It is an essential resource for any researcher interested in Russian sources for topics in diplomatic military and church history art dance film literature science ethnography and geography The first part lists general bibliographies of relevant reference literature directories bibliographic works and specialized subject related sources In the following sections of the directory archival listings are grouped in institutional categories Coverage includes federal ministerial agency presidential local university Academy of Sciences organizational library and museum holdings Individual entries include the name of the repository in Russian and English basic information on location staffing institutional history holdings access and finding aids More comprehensive and up to date than the 1997 Russian Version this edition includes Web site information dozens of additional repositories several hundred more bibliographical entries coverage of reorganization issues four indexes and a glossary

Abuses, Favoritism, and Mismanagement in HUD Programs United States. Congress. House. Committee on Government Operations. Employment and Housing Subcommittee, 1990

The Gentle General Elaine Leeder, 1993-09-30 This is the first major biography of Rose Pesotta the organizer and vice president of the International Ladies Garment Workers Union ILGWU from 1933 to 1944 After moving to the United States from the Ukraine in 1913 Pesotta became involved in the resurgence of the garment workers industry women s labor colleges and labor activism While working for the union she confronted serious opposition as a woman and an anarchist within an all male bureaucracy This book chronicles Pesotta s life while exploring a number of personal political themes The author examines Pesotta s relationships and friendships as they reflect the issues of gender power and sexuality paying particular attention to her relationships with Sacco and Vanzetti and with Emma Goldman In the course of this biography Leeder portrays the inherent conflicts between anarchism and bureaucratic organization and between female consciousness and male dominated institutions The book explores the potential for pragmatic activism by social visionaries and offers clear contextual frameworks within which to compare and contrast Pesotta to others in similar historical roles

Report National Archives (U.S.), 1935

The Camp Follower John Reilly Taylor, 2012-06-11 The Camp Follower recounts the life of the author John Reilly Taylor who grew up in the aftermath of World War II as the son of a US Army Officer In his travels he witnessed the reconstruction effort in post war Europe and the US support of pre war South Vietnam His father retained his position as a US Army officer after the war and was assigned several assignments including SHAPE which became NATO These assignments required that the family relocate to countries all over Europe John shares his adventures travelling around Europe as well as later when his father was assigned to Viet Nam During that period he travelled throughout Asia by himself in his teenage years John s experiences through his adolescence were spent in strange environments far from home lands harrowed by the aftermath of the most horrendous war in history In his last assignment before retirement his father became the Comptroller for the US Military

assistance group in South Vietnam This is the background for John Reilly Taylor s youth in which he chronicles his autobiography *The Camp Follower* During the Second World War approximately 71 million people died on all sides of the conflict entire cities were flattened their populaces decimated and dispossessed Taylor grew up in this environment as the child of a US military officer he bore witness of the reconstruction efforts in postwar Europe as his father was posted in NATO bases across the continent He would also see firsthand America s support of the South Vietnamese government before the Southeast Asian region was plunged in war once more His youth was a pseudo nomadic one as he hopped from city to city continent to continent He would continue this pattern in his adulthood becoming a Comptroller for the US military assistance group in South Vietnam It would be no exaggeration to say that his life was one of adventure a firsthand account of exotic locales from a seasoned traveler who began journeying at an early age Taylor was able to travel throughout Asia by himself in his teens in a time before backpacking became fashionable before the age of satellite phones GPS and the internet *The Camp Follower* is a sophisticated book that recounts the experience of a traveler the sights of the European reconstruction and the affairs of a military family sent overseas due to a father s duty to his nation Those seeking not only to venture into another place but also another time will find Taylor s true story to be an engaging reading experience full of insights into issues that would shape the modern world

River of Fire D. L. Cruise, 2005 The effects and counter effects of a little known religious revival lead by Charles Finney in upstate New York in 1830 began a change of events that would be felt long after Finney s visit and far beyond the boundaries of the river town of Rochester Charles Finney a talented lawyer turned Presbyterian evangelist spearheaded the Christian social justice movement that produced the abolitionist movement prohibition woman s suffrage and the Civil War Finney challenged the traditional belief in Predestination by his stand on duty to one s fellow human beings Thousands of people came to his revival in the river town of Rochester and were transformed by his message He set them afire with religious zeal hence upper New York became known as the Burnt Over District and this novel received its name A door had been opened for men like Frederick Douglass a black man to publish an abolitionists newspaper Rochester would become an important part of the Anti Slavery Movement and the Underground Railroad Rochester was also the birthplace of the woman s rights movement in the person of Susan B Anthony The ancient roles of women would at last be challenged along with the other attitudes that had hitherto suffocated the dignity of large numbers of the human race All this is not to imply that the utopia dreamed of in Finney s day was in fact realized Quite the contrary an upheaval occurred forces were set in motion that could not be stopped But it is only when humans are stressed that agitation conceives change to which complacency could not give birth I came to set the earth on fire and how I wish it were already kindled I have a baptism to receive and how distressed I am until it is over Do you suppose that I came to bring peace to the world No not peace but division Luke 12 49 51 Through the fictional characters of my book I dramatize vividly the transformation of human beings representing every facet of 1830 American life From their cold and bitter Puritan roots the

tyranny of slavery the oppression of immigrant peoples and the greed of the emerging industrial revolution to the upheaval that produced the Civil War my characters tell a passionate painful and uplifting story of a nation giving birth to the ideal of social justice *Guide to the Archival Materials of the German-speaking Emigration to the United States after 1933. Volume 2* John M. Spalek, Sandra H. Hawrylchak, 2014-02-21 No detailed description available for GUIDE ARCHIVAL MAT VOL 2 E BOOK *Pemberton: The General Who Lost Vicksburg* , The first biography of the Confederate general who lost the Mississippi River s last strategic outpost to General Grant Composition Analysis of Writing Materials in Cairo Genizah Documents Zina Cohen, 2021-10-11 Through the application of scientific methods of analysis to a corpus of medieval manuscripts found in the Cairo Genizah this work aims to gain a better understanding of the writing materials used by Jewish communities at that time shedding new light not only on the production of manuscripts in the Middle Ages but also on the life of those Jewish communities *Parliamentary Papers* Great Britain. Parliament. House of Commons, 1908

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Table of Contents Some Personal Papers

1. Understanding the eBook Some Personal Papers
 - The Rise of Digital Reading Some Personal Papers
 - Advantages of eBooks Over Traditional Books
2. Identifying Some Personal Papers
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Some Personal Papers
 - User-Friendly Interface
4. Exploring eBook Recommendations from Some Personal Papers
 - Personalized Recommendations
 - Some Personal Papers User Reviews and Ratings
 - Some Personal Papers and Bestseller Lists
5. Accessing Some Personal Papers Free and Paid eBooks
 - Some Personal Papers Public Domain eBooks
 - Some Personal Papers eBook Subscription Services
 - Some Personal Papers Budget-Friendly Options

6. Navigating Some Personal Papers eBook Formats
 - ePub, PDF, MOBI, and More
 - Some Personal Papers Compatibility with Devices
 - Some Personal Papers Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Some Personal Papers
 - Highlighting and Note-Taking Some Personal Papers
 - Interactive Elements Some Personal Papers
8. Staying Engaged with Some Personal Papers
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Some Personal Papers
9. Balancing eBooks and Physical Books Some Personal Papers
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Some Personal Papers
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Some Personal Papers
 - Setting Reading Goals Some Personal Papers
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Some Personal Papers
 - Fact-Checking eBook Content of Some Personal Papers
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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