

The Paralegal's Guide to the Microsoft® Office System

Specifically written for Paralegals to show:

- ✓ *How to perform common Paralegal tasks*
- ✓ *Easy, step-by-step instructions for each Paralegal task*
- ✓ *How to use Microsoft Office – even if you have never used it before*

The Paralegals Guide To The Microsoft Office System Vertiguide

VM Jensen



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