Technical Writing in

a Corporate Culture

A Study of the Nature of Information

Christine Barabas

Joan G. Nagle

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policymakers to identify writing speech and listening and critical thinking skills that college graduates should achieve to become effective employees and citizens National Education Goal 6 Participants reached a consensus about the importance in critical thinking of the ability to detect indirect persuasion including the use of leading guestions that are biased towards eliciting a preferred response use of misleading language use of slanted definitions or comparisons and instances where irrelevant topics or considerations are brought into an argument to divert attention from the original issue With regard to effective writing respondents thought that graduates should be able to use active or passive voice where appropriate use correct grammar use specific language conventions of their academic discipline and use language that their audience understands With regard to speech communication skills respondents reached agreement about the importance of information exchange conversation management group communication and using and understanding spoken English and non Writing in the Workplace verbal signs Extensive tables detail the Delphi survey results Contains 168 references JB Rachel Spilka, 1993 An anthology containing 19 previously unpublished contributions some reporting on workplace writing studies completed since the mid 1980s and others introducing new arguments about research to date and future research directions Annotation copyright by Book News Inc Portland OR Writing that Works with 2009 MLA and 2010 APA Updates Walter E. Oliu, Charles T. Brusaw, Gerald J. Alred, 2010-06-04 Click here to find out more about the 2009 MLA Updates and the 2010 APA Updates Combining clear advice on the writing process and almost 250 model documents from real workplace settings Writing That Works sets the standard for business writing books It reflects today's electronic workflow addresses the most current types of business documents in print and online and provides practical informative guidelines on designing documents considering audience and purpose and using digital technology in the workplace The free companion Web site supports and expands upon the information in every chapter and offers tutorials additional model Studies of functional text quality, 2022-05-09 documents expanded Digital Tips and much more

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