

Form 1

STATEMENT OF SMALL CLAIM AND NOTICE OF TRIAL		For Court Use Only.	DOCKET NO.	TRIAL COURT OF MASSACHUSETTS SMALL CLAIMS SESSION		
PART 1	☐ BOSTON MUNICIPAL COURT	☐ DISTRICT COURT	Division		☐ HOUSING COURT	Division
PART 2	PLAINTIFF'S NAME, ADDRESS, ZIP CODE AND PHONE		PLAINTIFF'S ATTORNEY (if any)			
			Name:			
			Address:			
	PHONE NO:		PHONE NO:		BBO NO:	
PART 3	DEFENDANT'S NAME, ADDRESS, ZIP CODE AND PHONE		ADDITIONAL DEFENDANT (if any)			
			Name:			
			Address:			
	PHONE NO:		PHONE NO:			
PART 4	PLAINTIFF'S CLAIM. The defendant owes \$_____ plus \$_____ court costs for the following reasons: Give the date of the event that is the basis of your claim.					
	SIGNATURE OF PLAINTIFF X DATE					
PART 5	MEDIATION: Mediation of this claim may be available prior to trial if both parties agree to discuss the matter with a mediator, who will assist the parties in trying to resolve the dispute on mutually agreed to terms. The plaintiff must notify the court if he or she desires mediation; the defendant may consent to mediation on the trial date. ☐ The plaintiff is willing to attempt to settle this claim through court mediation.					
PART 6	MILITARY AFFIDAVIT: The plaintiff states under the pains and penalties of perjury that the:					
	☐ above defendant(s) is (are) not serving in the military and at present live(s) or work(s) at the above address.			☐ above defendant(s) is (are) serving in the military		
				X SIGNATURE OF PLAINTIFF DATE		
NOTICE OF TRIAL	NOTICE TO PLAINTIFF: You have sued the above defendant in Small Claims Court. You are directed to appear for trial of this matter on the date and time noted to the right. You should call the court prior to the hearing date to learn whether the defendant's notice of trial was delivered and whether the defendant has filed an answer. SEE ADDITIONAL INSTRUCTIONS ON THE BACK OF THIS FORM		NAME AND ADDRESS OF COURT		BOTH THE PLAINTIFF AND THE DEFENDANT MUST APPEAR AT THIS COURT ON THE DATE AND TIME SPECIFIED	COURT USE ONLY
			DATE AND TIME OF TRIAL			
			DATE AT TIME			
	FIRST JUSTICE		CLERK/MAGISTRATE OR DESIGNEE			
				BBOA NO.		

INSTRUCTIONS FOR FILING A SMALL CLAIM — You must complete Parts 1-6 of this form. See instructions on reverse.
 ATENCION: ESTE ES UN AVISO OFICIAL DE LA CORTE SI USTED NO SABE LEER INGLÉS, OBTENGA UNA TRADUCCIÓN.

Small Claims Court Kit

Traci Truly

A red circular graphic with a gradient, appearing as a stylized arrow or a decorative element, positioned to the right of the author's name.

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