

INTERPERSONAL SKILLS



The Managers Guide To Interpersonal Relations

John J. McGonagle, Carolyn M. Vella



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The Manager's Guide to Interpersonal Relations Donald Sanzotta,1979 **The Manager's Guide to Interpersonal Relations** Donald Sanzotta,1979 **The Manager's Guide to Coaching for Change** John L. Bennett,2024-09-03 Winner in the Leadership Mentoring Coaching category of the Goody Business Book Awards 2024 We live and work in a world of change Helping individuals and teams prepare for respond to and learn from change are critical for thriving Managers and leaders at all levels play a vital role in developing talent increasing performance and supporting transitions and transformations This book is about effectively coaching others in your role as a manager coach A manager coach is a person who uses coaching related knowledge approaches and skills to coach team members in the organization who report to them or who have sought their coaching In 16 chapters leaders at all levels human resource professionals and graduate students will find research based practical approaches to developing talent improving performance and supporting transformation Topics include the change coaching process theoretical foundations of coaching use of self in managerial coaching six coaching skills how to coach across differences specialty coaching peer team and executive ethical considerations for coaching and continuous development for manager coaches Provides models frameworks and tools that can be used to coach team members **The Manager's Guide to Systems Practice** Frank Stowell,Christine Welch,2012-05-24 This book is an ideal resource on the subject of systems practice for busy managers whose time is scarce It provides a rapid introduction to straightforward yet powerful ideas that enable users to address real world problems Systems theory and practice is predominantly a framework for thinking about the World in which holistic views are maintained In this respect it contrasts with some familiar techniques of management science in which problem situations are broken down into their constituent parts with resultant loss of coherence The Manager's Guide to Competitive Intelligence John J. McGonagle,Carolyn M. Vella,2003-09-30 There is very little material available that provides practical hands on assistance for the CI professional who is providing CI to one client his or her employer and who constitutes the largest single group of CI practitioners in existence This book meets that need by serving as a desk reference for CI managers to help them understand their own circumstances and determine what works best for them Competitive intelligence CI is now becoming a mature profession With that maturation comes the need to develop and understand the how s and why s of managing CI as distinguished from understanding how CI works There is very little material available that provides practical hands on assistance for the CI professional who is providing CI to one client his or her employer and who constitutes the largest single group of CI practitioners in existence This book meets that need by serving as a desk reference for CI managers to help them understand their own circumstances and determine what works best for them In addition to providing hints on diagnosing individual situations many forms and checklists that the manager can use immediately are included Personnel Literature United States. Office of Personnel Management. Library,1985 **A Project Manager's Guide to Passing the Project**

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