

# Professional Development Planner

TEACHER: \_\_\_\_\_ SCHOOL YEAR: \_\_\_\_\_

## READY: Use the following questions to reflect and guide your goal setting

- ☐ What do I want to achieve this school year? *To help every student reach their learning goals and master the standards set by the state each year, be a model teacher*
- ☐ What are my strengths? Weaknesses? *Strengths: Analyzing data, curriculum planning  
Weaknesses: Differentiating instruction, individual skill delivery, keeping students engaged*
- ☐ What do I want my students to achieve? *The state standards, pass state testing, 21st century skills*
- ☐ What do I want to learn more about? *More effective ways to teach reading, how to keep students better engaged in learning*
- ☐ What are the needs of my students? *Differentiated instruction, reading strategy instruction to increase comprehension scores, strategies to write constructed responses in reading*
- ☐ In what ways do I need to better align my professional development with any district initiatives? *The district is using the Science of Reading. My goal is related to comprehension which is a part of the Science of Reading.*

## SET: SMART goal setting

<b>SPECIFIC</b>	What do you want to achieve?	<i>Use the 4-step mini-lesson process to deliver reading comprehension instruction that results in mastery of reading comprehension skills.</i>
<b>MEASURABLE</b>	How will you know when you've achieved your goal?	<i>The goal will be achieved when I have applied this best practice in reading instruction through lesson planning and delivery with 80% mastery.</i>
<b>ATTAINABLE</b>	Is your goal realistic and within your reach?	<i>The goal is achievable with the resources and time available during prep periods, team planning, &amp; early release/ delay starts.</i>
<b>RELEVANT</b>	What makes this goal appropriate for students? Yourself?	<i>The graded-release model used in the 4-step mini-lesson will help keep students engaged throughout the whole lesson, which in turn, means student achievement. The skills taught are rooted in grade-level standards.</i>
<b>TIME-BOUND</b>	When do you want to achieve this goal?	<i>Because this is a teaching practice that is appropriate across the board and there is ample time for practice, the goal can be achieved by the end of the school year.</i>

Use your responses to build a SMART goal below:

*I will intentionally plan and deliver 4-step mini-lessons during whole-class comprehension instruction in order to demonstrate 80% mastery of this best practice by the end of the school year.*

# Staff Development Manager A Guide To Professional Growth

**M Mosston**



## **Staff Development Manager A Guide To Professional Growth:**

*The Staff Development Manager* Marjorie K. Bradley, Bena Kallick, Helen B. Regan, 1991      **The Manager's Guide to Employee Development** David Hosmer, 2014-07-18 As managers we are expected to hold career and professional development discussions with our employees although many of us feel ill equipped for these conversations Are you unsure how or where to begin with your employees development Perhaps you want to brush up on how to create more meaningful development plans This TD at Work is a primer intended for managers human resources professionals and others It is a practical go to guide that will explain why career development is important to the organization employee and manager who is responsible for specific aspects of the employee development process how to facilitate the employee development process the characteristics of a strong individual development process how to lead successful development discussions      *Professional Growth in Staff Development* Adrienne E. Avillion, 2011-02-16 This training resource is a professional development career ladder for nursing professional development specialists and educators at any experience level Whether you are new to the profession or a seasoned veteran this book provides all the steps you need to progress professionally or chart the professional development of your staff      *Career Evolution: Redefining Employee Development for Lasting Success and Job Satisfaction* Rebecca Dunn, In today's rapidly evolving job market traditional career paths are becoming increasingly obsolete The days of climbing a linear ladder within a single organization are fading replaced by a dynamic landscape that demands adaptability continuous learning and a proactive approach to career management This shift presents both challenges and opportunities for employees and organizations alike This book explores the changing dynamics of career development and provides a comprehensive framework for navigating this new world of work It moves beyond outdated notions of career ladders and annual performance reviews offering practical strategies and actionable insights for individuals seeking to thrive in the modern workplace Discover how to identify your unique strengths passions and values and align them with evolving market demands Learn to cultivate a growth mindset and embrace lifelong learning as a means to stay ahead of the curve The book also provides guidance on building a strong professional network effectively communicating your value and navigating career transitions with confidence This book helps readers move away from feeling stuck or dissatisfied in their careers It equips individuals with the tools and strategies needed to take ownership of their professional journeys and create fulfilling careers

**Resources in Education**, 1993      **Career development and job searching** Owen Jones, 2024-01-29 Embarking on a successful career journey requires more than just luck or happenstance it demands thoughtful planning strategic decision making and a solid understanding of the professional landscape In *Career Development and Job Searching* we present a comprehensive manual tailored to the specific needs and nuances of the job market Drawing on years of experience and expertise this guide is meticulously crafted to equip individuals with the skills knowledge and confidence needed to thrive in their chosen fields Each chapter delves into critical aspects of career development providing practical advice on building a

brief account of your education qualifications and previous experience which is typically sent with a job application a r sum or CV interview techniques and workplace etiquette We address the art of networking and demonstrate how to leverage it for personal and professional growth Moreover for those with an entrepreneurial spirit we offer invaluable insights into starting and sustaining a successful business Whether you re a recent school leaver a postgraduate eager to take your first steps into the professional world or a seasoned worker seeking to advance your career Career Development and Job Searching offers a comprehensive roadmap to guide you towards success With a keen focus on the job market this manual is your trusted companion on the path to a rewarding and prosperous career Get ready to unlock doors of opportunity and set forth on a journey of professional achievement Translator Owen Jones PUBLISHER TEKTIME Improving career development opportunities through rigorous career pathways research Jerry W. Hedge, Jennifer R. Rineer, 2017-03-27 Organizational life has become less predictable in today s rapidly changing workplace Workers must make career decisions within an increasingly uncertain organizational societal and global environment Businesses face the same evolving landscape making it difficult for them to anticipate their employees needs desires and likely career directions Career pathways systems can provide the structure that is vital for career progression helping people develop competencies designed to increase employability while helping organizations develop employees strategically build engagement and improve retention In our focus on the workplace we underscore the need for more holistic data driven individual and organizational perspectives on career growth and success we describe how a career pathways framework can contribute to these goals We offer directions for future research to promote career growth and success for individuals and to help employers create or strengthen career pathways systems that will reduce bias and enhance organizational performance by supporting the advancement of their employees **Agile Career Development** Mary Ann Bopp, Diana Bing, Sheila Forte-Trammell, 2009-08-17 Supercharge Performance by Linking Employee Driven Career Development with Business Goals How do you make career development work for both the employee and the business IBM has done it by tightly linking employee driven career development programs with corporate goals In Agile Career Development three of IBM s leading HR innovators show how IBM has accomplished this by illustrating various lessons and approaches that can be applied to other organizations as well This book is for every HR professional learning or training manager executive strategist and any other business leader who wants to create a high performing organization In the 21st century there will be an increasing competitive need for any company to operate as a globally integrated enterprise that can effectively develop and then tap the skills and capabilities of its workforce anywhere in the world In IBM we have worked to enable a workforce that is adaptive flexible and capable of responding to changes in the marketplace and the needs of our clients Agile Career Development shows how focusing on career development opportunities and guidance for employees is a key factor in our business strategy and a major source of value for IBM employees This book can be used as a guide to any organization that is seeking to find practical ways to

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**The Wiley Blackwell Handbook of the Psychology of Training, Development, and Performance Improvement** Kurt Kraiger,Jonathan Passmore,Nuno Rebelo dos Santos,Sigmar Malvezzi,2020-06-02 This Handbook is sure to become a key resource for any researcher or professional looking for the latest and most innovative thinking from around the world on the full range of topics related to training development and performance management Bradford S Bell PhD Cornell University USA Editor Personnel Psychology I wish I could have accessed this book many years ago Comprehensive and scholarly the four sections training e learning personal and professional development and performance management fit well together and address a gap in the literature that has been apparent for some time The psychological perspective speaks to growing interest in the micro foundations of strategic success and the blending together of both formal and informal perspectives on learning in organizations ensures a holistic rather than piecemeal approach to the question of how to build individual knowledge skills and competences in organizations I believe that this book will make a significant impact on its target audience in this critical area Helen Shipton Professor of International Human Resource Management Nottingham Trent University UK The Wiley Blackwell Handbook of the Psychology of Training Development and Performance Improvement provides up to date contemporary information for researchers and professionals by reviewing the latest literature and research in the interconnected fields of training development and performance appraisal It brings a psychological perspective to bear on a multidisciplinary field that links to management human resources and education Unique to reference works in this area it maintains a truly global focus on the field with top international contributors looking at research and practice from around the world including South America

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**Training and Development Journal** ,1982      **The Complete Project Management Office Handbook** Gerard M. Hill,2007-08-22 The Complete Project Management Office Handbook Second Edition identifies the PMO as the essential business integrator of the people processes and tools that manage or influence project performance This book details how the PMO applies professional project management practices and successfully integrates business interests with project g

*Resources in Education* ,1990      aPHR and aPHRi Associate in Human Resources Certification Study Guide Sandra M. Reed,James J. Galluzzo, III,2025-03-18 Prepare for the aPHR and aPHRi exams as well as a new career in HR smarter and faster In the aPHR and aPHRi Associate Professional Human Resources Certification Study Guide 2024 Exams a team of dedicated human resources professionals and educators delivers a must read roadmap to obtaining the entry level Associate in Professional Human Resources and Associate in Professional Human Resources International credentials Unique certifications in the industry the aPHR and aPHRi do not require any prior work experience or education and are perfect for non HR professionals and newcomers to the field interested in exploring the industry or upgrading their skillset to include core human resources concepts including talent acquisition learning and development compensation and benefits employee relations and compliance and risk management aPHR and aPHRi Associate Professional Human Resources Certification Study Guide walks you through its comprehensive coverage of every functional area on the exams and offers complimentary access to an interactive online learning environment and test bank In the book Access to electronic flashcards a glossary of key terms a practice exam and an assessment test prepare you for the exam Discussions of brand new diversity equity and inclusion concepts and the differences between the international and domestic versions of the exam The knowledge you ll need to hit the ground running in an entry level position in human resources An essential read for experienced professionals looking to expand their knowledge base into human resources and aspiring human resources professionals seeking to begin a new and rewarding career in the industry the aPHR and aPHRi Associate Professional Human Resources Certification Study Guide 2024 Exams will help you prepare for the exam and a new job in HR smarter and faster

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