

GREETINGS FOR A LETTER IN SPANISH

FORMAL/BUSINESS GREETINGS

- A quien corresponda: To whom it may concern
- Apreciado(o): Dear / Appreciated
- Distinguido: Distinguished
- Estimado(a): Dear / Appreciated / Respected
- Honorable: Honorable

Estimado Sr. Díaz
Appreciated Mr. Díaz

Honorable Sr. Juez
Honorable Judge

INFORMAL LETTER GREETINGS

- Hey: Hey
- Hola: Hi / Hey
- ¡Qué onda!: What's up
- Querido / Querida: Dear

Querido papá...
Dear dad...

¡Qué onda, prima!
What's up, cuz!

Spanish Business Correspondence

Jiyuan Zhang



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