

7 WAYS TO THRIVE AS A NEW MANAGER



UNDERSTAND AND ACCEPT YOUR ROLE

Avoid micromanagement and becoming a bottleneck.

UNDERSTAND YOUR PEOPLE

Use Personal Maps to learn about the people you know, as well as those that you don't.

UNDERSTAND YOUR TEAM

Create a Team Competency Matrix and utilize it to align responsibilities with individual competencies.

EMPOWER YOUR TEAM

Create transparency with a Delegation Board.

RECOGNIZE YOUR FORMAL POWER

Establish a Team Agreement to define behavior and norms.

EMPATHY AND COMMUNICATION ARE KEY

Practice the Feedback Wrap technique for constructive feedback.

MANAGE YOURSELF

Reflect yourself with Improvement Dialogue Cards, avoid the Advice Monster and start asking coaching questions.

Skills For New Managers

Carol W. Ellis



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