

Focus Areas for Technical Editing

- 1 **Content Accuracy**
Verify all data, instructions, and technical details.



- 2 **Language Clarity**
Simplify complex sentences and ensure that jargon is appropriate for the audience.



- 3 **Consistency**
Maintain uniformity in terminology, style, and formatting.



- 4 **Structure and Flow**
Organize content logically with clear headings, bullet points, and numbered lists.



- 5 **Compliance**
Check for adherence to relevant standards, regulations, and guidelines.



- 6 **Formatting and Presentation**
Ensure the document is visually appealing and easy to navigate.



Technical Editing

PT Brinkman



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