

# Teach Yourself **VISUALLY** Excel 365



Paul McFedries

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# Teach Yourself Microsoft Excel

**Joacim Rocklöv**



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McFedries, 2013-06-26 Get the basics of Excel and then go beyond with this new instructional visual guide While many users need Excel just to create simple worksheets many businesses and professionals rely on the advanced features of Excel to handle things like database creation and data analysis Whatever project you have in mind this visual guide takes you step by step through what each step should look like Veteran author Paul McFedries first presents the basics and then gradually takes it further with his coverage of designing worksheets collaborating between worksheets working with visual data database management and analysis VBA and more Offers step by step instructions on a variety of tasks some everyday and some more unique Shows you how to create basic spreadsheets insert functions and formulas work with pivot tables and more Features a two color interior features numerous screen shots to enhance your learning process for tasks such as creating and managing macros generating and working with analytics and using the advanced tools Offering you a deep dive

into Microsoft Excel this book is the complete package for learning Excel with step by step clear visual instructions

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through the book give you tips on maximizing the Office suite. If you learn best when you can see how things are done, this book is for you. Shows you how to use Microsoft Office 2013 with easy to follow step by step instructions illustrated with full color screenshots. Covers Word, Excel, PowerPoint, Outlook, Access, and Publisher. Includes additional information on using Office Internet and graphics tools. Designed to help visual learners read less and learn more. **Teach Yourself VISUALLY Office 2013** shows you how to use all six tools in the Office suite step by step. **Sams Teach Yourself Microsoft Office Access 2003 in 24 Hours** Alison Balter, 2004. Understand how to take database needs and turn them into effective Access databases while gaining a thorough understanding of Access tables, forms, reports, and queries with this definitive handbook. **Sams Teach Yourself Computer Basics in 24 Hours** Jill T. Freeze, 2001. Designed to be an all in one solution, this book helps users to get up and running on their computers and learn the pre-loaded software applications. This third edition has been revised and updated to include coverage of new PC hardware and software. **Teach Yourself Microsoft Excel 97 VISUALLY** Ruth Maran, 1999-02-05. Ditch those antiquated user manuals and visualize stress-free computer instruction with Teach Yourself Microsoft Excel 97 VISUALLY, the latest installment in the award-winning 3-D Visual series from MaranGraphics and IDG Books Worldwide. Teach Yourself Microsoft Excel 97 VISUALLY offers complete worksheet, workbook, and spreadsheet coverage including active cells, functions, formulas, charts, conditional formatting, macros, text effects, and 3-D graphics. The Maran team also discusses Excel and the Internet. With a user-friendly interface and over 300 pages of full color graphics with instructional callouts, Teach Yourself Microsoft Excel 97 VISUALLY will take the sting out of spreadsheet computing.

**Sams Teach Yourself MS Access 2002 in 21 Days** Paul Cassel, Craig Eddy, Jon Price, 2002. This book is a hands-on tutorial for Access users who want to learn Access by working through solid examples. It will show the reader how to use Access and how to develop solid databases from start to finish. The focus of the book will be Access databases on the desktop, but will have two chapters on implementing Access in a networked or client-server environment. Key topics include understanding relational databases and the Access 2002 architecture, designing, building, and maintaining full-featured robust database applications, implementing Data Access Pages, working with Visual Basic for Applications and the Visual Basic Editor, and publishing Access content to the WWW or a company's intranet. **Sams Teach Yourself Visual Basic 2010 in 24 Hours** James D. Foxall, 2010. **Excel Data Analysis** Paul McFedries, 2013-07-01. Professional-level coverage and techniques for Excel power users. Aimed at Excel power users who appreciate logical, clean explanations of techniques, this visual guide features numerous screenshots and easy-to-follow numbered steps in order to show you how to perform professional-level modeling, charting, data sharing, data access, data slicing, and other functions. You'll find super techniques for getting the most out of Excel's statistical and financial functions, Excel PivotTables and PivotCharts, Excel Solver, and more. Demonstrates how to crunch and analyze Excel data the way the professionals do in an uncluttered visual style. Offers a clear look at power using the new Excel 2013, the latest version of the world's leading spreadsheet application from Microsoft. Expands your

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