# Setting SMART goals



## Specific

The goal is concrete and tangible - everyone knows what it looks like.



## Measurable

The goal has an objective measure of success that everyone can understand.



## Attainable

The goal is challenging, but should be achievable with the resources available.



## Relevant

The goal meaningfully contributes to larger objectives like the overall mission.



## Timely

This goal has a deadline or, better yet, a timeline of progress milestones.

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**Rachel Sandford** 

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