



# TEACHING ASSISTANT'S Pocketbook

A pocketful of expert  
advice on the skills,  
strategies and approaches  
that make for excellent  
classroom support

**Dot Constable**

# Teaching Assistants Pocketbook

**Julie Bennett**



## **Teaching Assistants Pocketbook:**

**Teaching Assistant's Pocketbook** Dorothy Constable, 2005 As the work of classroom assistants receives wider acknowledgement in the light of the National Workload Agreement so does the fact that just like teachers TAs need proper induction training and career development opportunities The Teaching Assistant's Pocketbook supports this need by offering an accessible guide to this varied role

**Teaching Assistant's Pocketbook** Dot Constable, 2014-08-15 Just like teachers TAs need proper induction training and career development opportunities The Teaching Assistant's Pocketbook supports this need by offering an accessible guide to this varied role If you're new to the job what exactly can you expect when you start out in a new school If you're an old hand what are your career development opportunities Sections on assisting the teacher assisting pupils and assisting the school are full of practical information tips and strategies for new and experienced TAs Dot Constable covers the nuts and bolts of day to day practice eg policies and procedures SEN and support strategies joint planning assessment recording and reporting making and organising resources etc but also addresses nitty gritty realities how do you keep pupils on task and what do you do if relations between you and the teacher are strained Breathe a sigh of relief it's all here A concise and easily accessible resource A must for new and experienced teaching assistants Anna Gibbs Headteacher Lancot Lower School Clear and comprehensive ideas and advice which cover all aspects of being a TA A super little usable book Gill Edgar Head of KS4 Abberley Street PRU Dudle

**Achieving Outstanding Classroom Support in Your Secondary School** Jill Morgan, Cheryl Jones, Sioned Booth-Coates, 2015-12-14 Achieving Outstanding Classroom Support in Your Secondary School shows how secondary school teachers and other school staff can work with Teaching Assistants to ensure that classroom support is maximised and an optimum working relationship is developed Based on research taken directly from the classroom all recommendations and guidelines explored in this book are based on the findings of those who have consulted Teaching Assistants about their work in order to better understand the dynamics of classrooms where at least one of the adults present is supporting the other directly or indirectly Topics studied include Understanding the roles and responsibilities of the Teaching Assistant What the research tells us about Teaching Assistants How to plan before the lesson How to involve the Teaching Assistant in the lesson How to provide feedback and advocacy for the Teaching Assistant after the lesson This accessible text provides a highly supportive framework to prompt teachers to be proactive and plan ahead for effective use of their Teaching Assistants in the classroom and will be of interest to all secondary teachers SENCOs heads of departments and school managers

**Creative Teaching Pocketbook** Roy Watson-Davis, 2015-09-16 All teachers look to deliver inspiring innovative and imaginative lessons What better way to engage students and help them learn more effectively Roy Watson Davis draws on a deep well of creativity and on his experience as an AST and mentor to share numerous suggestions for original inventive approaches to lessons Use his ideas as starting points for your own brain waves or import and adapt them for your own classroom As well as creative starters kernels and

closers sections of the book are devoted to questioning technique active learning technology revision and teamwork Roy aims to stimulate and support creative practice by challenging you to move out of your comfort zones try pegging maths equations across your room washing line style or adopting the fruit bowl approach or how about delivering a lesson in costume Take the plunge recharge your batteries and watch your students enthusiasm increase      **Teaching Thinking Pocketbook** Anne de A'Echevarria,2015-09-16 Never before have we had access to such a flood of information internet tv radio mobile phones etc But what strategies are children developing to screen it all They can access information and absorb it as entertainment but they often lack the skills to approach it critically For our students to flourish in the information age it s crucial that we teach them to think Using the PRICE taxonomy Processing information Reasoning Inquiry Creative thinking and Evaluation Anne de A Echevarria and Ian Patience identify a range of thinking problems Their five related sections of practical thinking tools will inspire teachers and students alike there s a wealth of dynamic material for individual lessons and for infusing thinking across the curriculum The final chapter moves from the what to the how the craft of teaching thinking Travel with your students out of the comfort zone into the exciting landscape of the learning zone      **Classroom Presence Pocketbook** Rob Salter,2016-01-19      Speech, Language & Communication Pocketbook Victoria Mason,2014-01-01 Most children develop speech language and communication skills instinctively a process that begins at birth and continues into adulthood However in most classrooms there are children as many as 50% in some areas who have not acquired the fundamental spoken and written skills that underpin all types of social interaction skills that are essential for success in education and at work This book shows teachers how to support pupils with SLCN speech language and communication needs Written by a speech and language therapist and a secondary teacher working in mainstream schools this highly illustrated Pocketbook begins by defining SLCN and placing it against a backdrop of normal language development The authors identify who has SLCN and explain how weak communication skills lead to academic social emotional and behavioural problems Language is both received and transmitted both input and output pose problems for pupils with SLCN A chapter on attention and listening covers hearing impairment auditory memory teacher talk and active listening skills It is followed by sections on receptive language difficulties understanding concepts and inference reasoning and deduction and expressive language difficulties building sentences and narrative in speech and writing Speech difficulties such as stammering phonological difficulties articulation and voice disorders are also covered Learning storing and retrieving vocabulary are given a section of their own as is social communication The book concludes with ideas for implementing a whole school approach Cartoons diagrams and visual prompts support the text throughout      **Literacy Across The Curriculum Pocketbook** Caroline Bentley-Davies,2014-08-25 The latest teaching standards demand that all teachers take responsibility for promoting high standards of literacy and correct use of standard English whatever the teacher s specialism That s no bad thing but it leaves some of us feeling under trained and over exposed Enter the Literacy Across the Curriculum Pocketbook The book is based

on four principles literacy is important for all learning we owe it to our pupils to help them develop their literacy developing strategies for LAC enhances teaching and learning across the school teachers do not have to be literacy experts to promote LAC In a series of punchy chapters Speaking for Success Write Better Vamp up your Vocabulary Splendid Spelling Raring to Read Caroline Bentley Davies presents practical ideas and simple strategies for incorporating literacy skills into your own lessons All this plus some really helpful advice on note making and a self audit LAC checklist Literacy Across the Curriculum Pocketbook is a necessity for all teachers wanting to find manageable effective and exciting ways of promoting literacy in their lessons A great resource Justin Wakefield Literacy make tricky spelling stick weave literacy seamlessly into your lessons I love it Lesley Ann McDermott History Teacher St Patrick s Catholic College Thornaby on Tees Contains everything you should know about Literacy and more Written in a clear and concise manner even as an experienced English teacher it still taught me a trick or two Sarah Martin CPD Leader Academies Enterprise Trust *Raising Achievement Pocketbook* Caroline Bentley-Davies,2015-09-16 The drive in schools to ensure that all students reach their potential is fuelled by a wealth of data for tracking progress and revealing which groups and individuals are underachieving The challenge for teachers is to find strategies that close the gap allowing every pupil the best possible chance of success With characteristic energy Caroline Bentley Davies shows how to strengthen learning and engagement so boosting progress and attainment After dispelling some commonly held beliefs about raising achievement Caroline describes a climate for achievement Drawing on education research on feedback metacognition and motivation she brings theory to life with examples and case studies Her section on exams and revision cleverly applies the theory of marginal gains and elsewhere she highlights the role of parents and peers and stresses the importance of great CPD A thought provoking read that could raise your game and improve student outcomes **Outstanding Lessons Pocketbook** Caroline Bentley-Davies,2014-03-31 In England outstanding is the term Ofsted uses to describe the very best lessons Teaching outstanding lessons is an aspiration all teachers share not least because of the buzz they get from knowing that they have made a significant impact on their students In highly successful lessons students are better motivated engaged and interested They make excellent progress and their attainment levels improve This cartoon illustrated Pocketbook written in clear concise language for maximum impact is about how to teach stunning lessons that will make an impression on your pupils and knock the socks off your observers It begins by scotching some of the myths about what inspectors expect to see in a top notch lesson focusing instead on the reality Areas covered encompass developing good relationships with pupils and seeking student feedback planning great lessons including objectives starters activities and review six steps to pupil independence the use of praise and aspects of AfL to harness the X factor effective use of resources expanding your repertoire of teaching techniques communication skills how to motivate students using plenaries group work thinking skills and behaviour management techniques The final chapter includes a helpful self audit and offers advice on where to seek inspiration and on what reviewers are looking for in

lesson observations Author Caroline Bentley Davies has been a middle leader in three schools a Local Authority Education Adviser and an educational consultant in the UK and overseas She has run demonstration lessons in over 80 schools and conducts training sessions for teachers across a range of subject areas A wonderfully refreshing read Makes delivering outstanding learning for students of all ages accessible and possible for every teacher Vanessa Lea Assistant Head Teaching and Learning The Elizabeth Woodville School Caroline presents a wealth of relevant and motivating tips to raise the quality of teaching This book will be a source of inspiration and reassurance for teachers at any st Form Tutor's Pocketbook Roy Watson-Davis,2015-09-16 While the role of form tutor may be changing its importance within a school is not Yet it s a role for which most teachers receive very little training Somehow you re expected to pick up and master the considerable skills as you go along Picking up this pocketbook for its clear guidance on all aspects of the job administrative pastoral and academic is the way forward You re sure to recognise Roy s light hearted stereotypes and you re equally sure to relate to what he has to say about such thorny issues as the homework diary thought for the week report writing and uniform checks As well as routines and admin there are chapters on working with parents and carers pastoral and social development effective target setting and ideas for tutorials Whichever way your school interprets the form tutor s role there s something here for both the NQT and the seasoned hand *Handwriting Pocketbook* Julie Bennett,2015-09-16 Whether you re teaching novice writers older children or adults you ll benefit from Julie Bennett s enthusiasm and expertise She presents handwriting as both an art and a science Either way it can be mastered Julie covers all bases teaching improving and troubleshooting handwriting Starting with the basics seating posture paper and writing implements she then fixes the goalposts with a handwriting checklist This is the reference point for remedying a range of common problems e g uneven spacing between words and letters or inconsistent slope and slant using Julie s multi sensory Key Notes method A chapter on teaching beginner writers moves through the stages of writing from pre literate to fluency and a section on solving handwriting problems e g for left handers or those with dysgraphia or arthritis is followed by a treasure trove of resources schemes aids software websites and books Sign up for your copies now **Dyscalculia Pocketbook** Judy Hornigold,2015-11-10 Are you an inchworm or a grasshopper These are the descriptive terms applied by Professor Steve Chinn and colleagues to two distinct maths learning styles While grasshoppers get the bigger picture and have a real facility with number inchworms understand a great deal less They follow mathematical procedures mechanically without understanding number and without the capacity to be flexible creative or to check their work Not all inchworms are dyscalculic but all dyscalculics are inchworms In the *Dyscalculia Pocketbook* you will find out exactly what dyscalculia is and why it s not the same as maths anxiety discover the possible causes of dyscalculia its different subtypes and the learning difficulties it gives rise to learn about different ways to identify dyscalculia and importantly find support strategies for supporting children who have this specific learning difficulty Author Judy Hornigold nicely balances research theory and practice She reminds us about the three components of a mathematical

idea and the six levels of knowledge but the Pocketbook is full of classroom examples and applications recommended resources and how to use them teaching ideas tips and games that will support and develop the maths ability of dyscalculic learners

**P4C Pocketbook** Barry Hymer, 2012-01-01 Philosophy for Children P4C was conceived by Professor Matthew Lipman in the late 1960s Here s what he said about it The aim of a thinking skills program such as P4C is to help children become more thoughtful more reflective more considerate and more reasonable individuals Who wouldn t want to offer their pupils that opportunity In the P4C Pocketbook Barry Hymer and Roger Sutcliffe explain how to use P4C in your own classroom to sustain and develop in all children the curiosity that is so evident in the young They introduce and explain communities of enquiry outline a broad ten step process for P4C sessions provide plenty of practical examples and show how P4C can be used to explore key concepts Chapters are devoted to choosing a stimulus questions the Socratic Method facilitating an enquiry and review There is an excellent resource section at the end of the book spanning Foundation Stage to KS5

*EAL Pocketbook* Alice Washbourne, 2014-09-04 Britain today is culturally and linguistically diverse One in eight pupils in primary schools speaks a language other than English in secondary schools one in six Over 200 languages are spoken in London schools The EAL Pocketbook is for teachers of pupils learning English as an additional language whether in rural or urban contexts It provides tips tools and techniques to ensure that all pupils can thrive in their learning Author Alice Washbourne is a consultant EAL advisor Her inclusive approach is modelled on the ladder to success beginning with the learner s skills and strengths building on these to make learning cognitively challenging then providing scaffolding to support their move towards independent learning Useful guidance for both novice and experienced practitioners A bucket load of good advice and practical ideas in a pocket size book These thoughtful insights translate easily into effective classroom practice Sally Williams Head of School Myatt Garden Primary This book is full of crystal clear and practical strategies for teachers to use in class It s easier to follow than not to The strategies in this book will support teachers raising not only EAL but all the students attainment and achievement levels Thank you Alice Tuba Bauhofer EAL Co ordinator Prendergast Ladywell Fields College

*Differentiation Pocketbook* Peter Anstee, 2014-07-15 A glance at the history books or the pages of a Dickens novel reminds us how far education has come since the days when pupils sat silently in rows memorising knowledge imparted by the teacher Learning was passive and only gender and social class affected provision In today s schools learning is at the centre of what we do and differentiation the process of modifying a lesson or part of a lesson for one or some of the learners is a fundamental part of teaching Turning theory into practice and including 20 key types of differentiation this Pocketbook is about planning and teaching creative student focused lessons where every learner is appropriately challenged and where engaged stimulated and motivated students work in a state of flow In this kind of environment true differentiation serves not to label but to enable Peter Anstee s book is simple but not simplistic It is not an idiot s guide but rather it reminds the initiate and the seasoned pedagogue of the fundamental importance of differentiation

to effective teaching and learning Its informed and mercifully succinct overview of the theory and manifold practical strategies provide an ideal companion for the busy professional Pete Fishleigh Faculty Leader English Brentwood County High School This gem of a book doesn't disguise the challenge differentiation presents but it is packed full of practical techniques which are easily incorporated into any lesson It inspires informs and gives the reader the confidence to improve their practice A must have for teaching today Alice Edge 2nd in MFL Responsible for Community Languages Valentines High School This Pocketbook provides all the tips necessary to an outstanding teacher since all the key strategies which help students to learn more effectively are included The theories are easy to understand because they are clearly linked to classroom practice and experimentation seems possible Debbie Kirk English Consultant School Improvement and Early Years Essex LA

**Dyslexia Pocketbook** Julie Bennett, 2014-08-15 This pocketbook is a practical guide to helping dyslexic students overcome their learning barriers and unlock their potential It provides an outline of what dyslexia is ways to recognise at risk signs information about learning profiles of dyslexic students suggested solutions how to improve the performance of dyslexic students and pointers to further resources The book starts by defining dyslexia and then moves on to consider the benefits of multi sensory learning Practical tools and techniques are provided for reading handwriting spelling maths speaking listening music study skills and organisation There are chapters on raising self esteem and the 6 Ls legibility layout language links large picture little chunks let it settle and look again and on the different theories and practices currently in use A former primary school teacher author Julie Bennett has delivered training on dyslexia to a range of professionals from early years practitioners to Open University staff and students She has mild dyslexia herself and writes from first hand experience drawing on her work with children and adults with specific learning difficulties Full of nuggets of information that will help teachers to understand their dyslexic pupils better backed up with quality tips that are easily applied to the classroom to create a better learning environment for these pupils This inspirational book which is engaging informative and full of brilliant ideas provides a true and rare insight into aiding dyslexics in their learning It is an essential resource and I can't wait to try out many of the ideas in the classroom

**Emotional Literacy Pocketbook** James Park, 2015-09-16 By helping students to recognise understand and handle emotions their own and others we can build their self esteem improve their confidence and pave the way for them to become educationally and socially successful The authors use case studies to demonstrate the effectiveness of helping children to feel CLASI Capable Listened to Accepted Safe Included There are chapters on building relationships that support learning on nurturing open conversations on working effectively in groups and on classroom organisation Sections on using stories to build emotional literacy and on emotional literacy in the staffroom emphasise the need to keep the bridge open between the thinking and feeling parts of the brain A reliable and authoritative Pocketbook that as one literacy coordinator told us guides newcomers while stimulating and reinvigorating those already familiar with the field

**Challenging Behaviours Pocketbook** Fintan O'Regan, 2015-09-16



All children are challenging to some extent but some are more challenging than others. Students with social, emotional and behavioural difficulties (SEBD) can be tough to support and teach. This pocketbook helps you to do just that. It focuses on three particular behaviour disorders: ADHD (Attention Deficit Hyperactivity Disorder), CD (Conduct Disorder) and ODD (Oppositional Defiant Disorder). Fintan O'Regan, an internationally renowned expert on ADHD, explains why some children are prone to developing a 'can't learn, won't learn' or 'don't care' attitude. He devotes individual chapters to each behaviour pattern and uses Vicki, Liam and Darren to illustrate typical characteristics. Practical classroom strategies include lesson scenarios with example dialogues showing how different teacher responses can lead to different outcomes. Whether you're looking for explanations, tips, ideas or strategies or maybe just reassurance and support, this book fits the bill.

[The SEN Handbook for Trainee Teachers, NQTs and Teaching Assistants](#) Wendy Spooner, 2010-11

Accessibly written with the needs of trainee teachers and Higher Level Teaching Assistants in mind, this new edition of Wendy Spooner's popular SEN Handbook provides an up-to-the-minute introduction to key issues. Student teachers and teaching assistants will find the case studies and vignettes invaluable as they bring these issues to life and present important opportunities for reflection on how these issues relate to practice. Core standards for teachers (QTS) and HLTA qualifications are highlighted, enabling the reader to understand exactly what is expected of them and how to achieve it. Coverage includes self-assessment of your own attitudes towards SEN issues, legal definitions and current legislation, and guidance on identification, assessment and support for children with SENs across the Key Stages, issues of inclusion and exclusion, a range of teaching approaches and strategies, school-based training and SEN issues that may arise further. Reading websites and resources lists. Practical and comprehensive, this is an invaluable resource for all teaching professionals working towards providing inclusive learning environments.

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