

## Tax Preparer

Experienced Tax Preparer with 4 years of expertise in developing and implementing tax planning strategies for high net worth individuals and corporate clients. Proven track record in conducting thorough research and analysis of tax laws and regulations to identify and maximize tax credits and deductions, resulting in a 25% increase in tax savings for clients. Skilled in providing expert guidance and advice to clients during IRS audits, resulting in a 90% success rate in resolving disputes and avoiding penalties.

### WORK EXPERIENCE

#### Tax Preparer

03/2022 – Present

##### Summit Tax Solutions

- Developed and implemented tax planning strategies for high net worth individuals, resulting in a 15% reduction in tax liability and a 20% increase in client satisfaction.
- Conducted thorough research and analysis of tax laws and regulations to identify and maximize tax credits and deductions, resulting in a 25% increase in tax savings for clients.
- Provided expert guidance and advice to clients during IRS audits, resulting in a 90% success rate in resolving disputes and avoiding penalties.

#### Tax Accountant

03/2020 – 03/2022

##### Financial Edge Accounting Services

- Managed a portfolio of 50+ corporate clients, preparing and filing their tax returns accurately and on time, resulting in a 95% client retention rate.
- Developed and maintained strong relationships with clients, resulting in a 30% increase in referrals and new business opportunities.
- Provided ongoing tax planning and compliance advice to clients, resulting in a 10% increase in overall client satisfaction.

#### Tax Associate

03/2019 – 03/2020

##### Taxwise Solutions Inc.

- Prepared and filed individual, corporate, and partnership tax returns for 200+ clients, ensuring compliance with all tax laws and regulations and achieving a 99% accuracy rate.
- Conducted regular tax projections and forecasts for clients, resulting in a 15% increase in tax savings and a 20% increase in client satisfaction.
- Stayed up-to-date on changes in tax laws and regulations, providing timely and accurate advice to clients and ensuring compliance with all new requirements.

### SKILLS & COMPETENCIES

# Tax Return Preparers Liability Guidelines For Professional Responsibilities

**Patrick R. Delaney, O. Ray Whittington**

## **Tax Return Preparers Liability Guidelines For Professional Responsibilities:**

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**The CLE Register**, 1985

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