

Business Communication, 2nd Semester

Chapter 5 Speech Improvement

Topics to be covered:

- A. Pronunciation, stress, accent.
- B. Importance of speech in hospitality & service industry.
- C. Common phonetic difficulties.
- D. Connective drills exercises.
- E. Introduction to frequently used foreign sounds.

What is Speech? Speech is an act of human vocal/verbal communication using language. What is spoken, has to be understood by others.

Phonetics: Phonetics is a branch of 'Linguistics' that studies how humans produce sound and perceive sound.

Phonology: Phonology is the branch of 'Linguistics' that studies how languages or dialects systematically organize their vocal sounds.

Linguistics: Linguistics is the scientific (analytical) study of human language. Linguistics studies the nature and structure of language, in a scientific manner.

Speech Improvement Doityourself And 3 Cassettes

**T. George Harris, Ziff-Davis Publishing
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